

CORPORATE SERVICES • THAILAND

Keep your Thai company compliant.

Fixed fees, no surprises.

Director changes, share transfers, AGMs, address changes, tax and SSO registrations — our corporate secretarial team prepares the resolutions, files with DBD, the Revenue Department and SSO, and keeps your records current.

35

corporate services

4,000

THB starting fee per service

2–5working days,
fastest turnaround**7**

supported languages



PRICE LIST

35 changes. One fixed fee each.

Fees cover the standard scope of each service. Government fees are billed at cost and confirmed before filing.

SERVICE	TIMELINE	FEE (THB)
01 Directors & management		
Appoint new director	7–10 days	9,000
Remove director (no resignation letter)	7–10 days	9,000
Change director's signing authority	5–7 days	7,500
Change managing director title / role	5–7 days	7,500
02 Shares & capital		
Transfer shares between shareholders	7–10 days	14,000
Transfer shares to new foreign shareholder	10–15 days	26,000
Increase registered capital	14–21 days	18,500
Reduce registered capital	30–45 days	22,000
03 Banking & finance		
Open additional bank account	3–5 days	6,500
Close bank account	3–5 days	5,000
Apply for credit facility / loan	5–10 days	9,500
04 Address & branches		
Change registered address (same province)	7–10 days	16,500
Change registered address (other province)	10–15 days	20,000
Register new branch office	7–10 days	12,000
Close branch office	2–4 months	15,000

Fees in THB for standard scope, subject to 7% VAT and to change. Timelines are working days unless stated. Government fees (DBD affidavit pages, newspaper notices, Revenue Department reprints) are billed at cost and confirmed before filing.

SERVICE	TIMELINE	FEE (THB)
05 AGM, EGM & annual compliance		
AGM + minutes + DBD filing (full service)	20–30 days	18,000
AGM notice & shareholder circulation	10–14 days	7,500
EGM + DBD filing (full service)	15–25 days	20,000
EGM notice & shareholder circulation	7–10 days	8,500
Approve annual financial statements	By deadline	8,000
Dormant / no-operation year filing	By deadline	8,000
Appoint / change auditor	5–7 days	6,000
06 Company name & MOA		
Change company name	10–15 days	14,500
Change company objectives	10–15 days	13,500
Change fiscal year	7–14 days	9,500
07 Tax & Revenue Department		
VAT registration	10–15 days	8,500
Cancel VAT registration	10–20 days	9,000
Personal tax ID (foreign individual)	3–5 days	4,500
Register foreign employee with Revenue Dept.	5–7 days	6,000
08 Social Security (SSO)		
New SSO employer registration	7–10 days	6,500
Register first employee with SSO	7–14 days	6,500
Terminate employee (SSO update)	3–7 days	4,000
09 Powers of attorney		
Authorised representative for DBD / tax	3–5 days	5,500
Authorise third party to sign a contract	2–5 days	4,500
10 Residency documents		
Residence certificate application	7–14 days	7,500

GOOD TO KNOW

Directors

A new director cannot sign documents, open bank accounts or represent the company until DBD registration is complete.

Dormant companies

A company with no business last year must still hold an AGM, approve its accounts and file with DBD.

Hiring staff

A company with even one employee must register with SSO as an employer within 30 days of hiring.

HOW A FILING WORKS

Need a change filed?

01

Tell us what needs to change.

02

We confirm the documents, government fees and timeline before filing.

03

We prepare the resolutions, file with DBD, the Revenue Department or SSO, and keep your records current.

MESSAGE US IN YOUR LANGUAGE



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ไทย · LINE



Русский · WhatsApp



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