



HONG KONG COMPANY REGISTRATION

YOUR **MARKET ENTRY** **PARTNER**

For over 20 years, UnionSPACE has been enabling businesses to expand and operate in different markets efficiently. We believe that doing business should be easy and should be accessible to everyone. Today with over 450 employees across 48 locations globally. UnionSPACE is determined to provide businesses with a complete business, banking, visa and legal services to start, operate and grow in Thailand and beyond.

65,000



Businesses served worldwide

48



Locations globally and still growing

450



Full-time employees globally

2003



First established in Melbourne, Australia

6



Local team in Thailand, Malaysia, Indonesia, Philippines, UAE, China

11



Offices in Thailand



+662-036-0600



@usth



www.unionspace.co.th

Company Registration Service



HONG KONG COMPANY INCORPORATION SERVICES FOR LOCALS & FOREIGNERS.

LIMITED LIABILITY COMPANY REGISTRATION

HONG KONG LIMITED LIABILITY COMPANY

Shareholding

Foreigner can own up to 100% shares of the company

Shareholders

1 – 50 shareholders

Minimum Paid Up Capital

HKD 1 per share
(The most common total paid up capital in Hong Kong is HKD1,000 for 10,000 shares)

TOTAL COST TO REGISTER A NEW COMPANY IN HONG KONG

THB195,000

Maximum turn around time for the entire process

7 days

From date of full payment and execution, and return of incorporation paper(s) by client

WHAT IS REQUIRED TO START PROCESSING THE COMPANY INCORPORATION

Director(s) & Shareholder(s) ID / Passport photocopy	Copy of Passport / Company certificate
Special Requirement	-
Business activity details	✓
Preferred company name	3 names
Complete our standard Company Registration form	✓

It is mandatory for every company to engage a Company Secretary in Hong Kong. Bank account signatory must be present in front of the Bank officer in order to open bank account.

What's included



ALL INCLUSIVE - PROFESSIONAL FEE, STAMP DUTY, LEGAL FEE & GOV'T FEE

- ☒ Initial Consultation with our Company Formation Specialist
- ☒ Gov't approved Virtual Office in Hong Kong for 1 year
- ☒ Company name search & reservation
- ☒ Drafting of the Articles of Incorporation, Company By-Laws and Affidavit of Undertaking
- ☒ Business Registration (BR) & Certificate of Incorporation (CI)
- ☒ Company seal and company chop
- ☒ Company shares certificate
- ☒ Document preparation (MOM and others) for Company Bank Account Opening and VIP service at the Bank
- ☒ 1 year Company Secretary Service
 - As Statutory Company Secretary
 - Registrar of Shareholders
 - Registrar of Directors
 - Registrar of Secretaries
 - Registrar of Members
 - Significant Controller Registrar and Designated Representative Documents
 - Acting as Designated Representative
 - Statutory Records
 - Company shares certificate

Other services



SERVICES YOU MAY NEED TO OPERATE YOUR COMPANY SMOOTHLY

Monthly Accounting Service

start from **THB8,000/month**

Virtual Office

start from **THB20,000/year**

Trademark Registration

only **THB75,000 per class**

End of year Audit (dormant)

start from **THB59,500**

End of year Audit (below

start from **THB100,000**

HKD5,000,000 revenue per year)

End of year Audit (below

start from **THB190,000**

HKD10,000,000 revenue per year)

Meeting Room Rental

start from **THB650 per hour**

Recruitment Service

start from **THB20,000**

Payroll Service

only **THB750 per person**

Tax Consultancy

start from **THB6,000 per hour**

Business Registration Renewal

only **THB23,000 per year**

(2nd year onwards)

If you have any inquiries

Simply reach out to us and one of our Solution Consultant will assist you.

Chat with us

+662-036-0600

Email us

sales@unionspace.co.th

...or give us a call

+662-036-0600

Thank you for choosing us to assist you with your new company formation.

Kindly provide us with the preliminary information below to get your Company Formation started

01. COMPANY NAME

1st Preference	NOTES 1. Additional cost of THB1,000 per name search shall be imposed after 1st proposed name is rejected. 2. If the proposed name is in abbreviation or not in Malay or English, please clarify meaning.* 3. If the proposed name is contains a proper name, state whether it is the name of a director of the company or the proposed company.* 4. If the proposed name is similar to that of a related or associated corporation, state whether written consent has been obtained from the said corporation (please prepare the consent letter).* 5. If the proposed name is a trademark, state whether consent has been obtained from the owner (please prepare the consent letter and provide all the documents related to it).*
*Clarify	
2nd Preference	
*Clarify	
3rd Preference	
*Clarify	

02. DIRECTORS/SHAREHOLDERS (MIN. 1 DIRECTOR, 1 SHAREHOLDER)

Full Name: Passport	Shareholder #1	Shareholder #2
Shareholding*(%) If only director put (-)		
Passport No.		
Nationality		
Do you hold an American citizenship	Yes / No	Yes / No
Full Residential Address Please use one that you can provide supporting document such as utility bill or bank statement		
Email Address		
Contact No.		

03. BUSINESS ADDRESS

Address <div>Need Help? Contact us!</div>	Email Address
	Office No.
	Fax No.

08. DECLARATION

By signing below, we hereby agreed to the conditions of this proposal and that the given information is true and accurate.	
Signature of Shareholder #1	Signature of Shareholder #2

☐ Please enclose a photocopy of Shareholder/Director's Passport

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